



WASING

— WEDDINGS —

Frequently Asked Questions

Woodland Venue

Are there electricity points and lighting at the Woodland venue?

Each structure has lighting and a power point within. There is also festoon lighting running alongside the gravel drive and uplighters to several trees around the venue. There is solar powered lighting in the compost toilets but no lighting in the showers. For guests not camping onsite, please consider providing head torches or lighting the route back to the Walled Garden car park, taking into account Health & Safety Regulations.

Is it possible for coaches to access the site?

Yes, this is the much preferred option. Mortons Executive Coach Travel is our authorised coach company. If an alternative company is used it is imperative they do a recce of the venue prior to the wedding day, including entrances and turning circle. Coaches enter the Estate via the 'Lower Park Gate' opposite Lower Farm; they follow the gravel track and turn right on to the tarmac drive, cross the cattle grid and follow the drive taking the first left hand turning. The Secret Walled Garden will be on the right, after passing the garden turn right on to the gravel track and follow this for approximately 500 metres, on the left hand side there is a hard standing to unload passengers and for the coach to turn. Guests then need to follow the track on foot to the site.

Is there on site car parking and is it free?

There is a limited amount of car parking and this is free. The graveled area outside the Walled Garden is normally used for the immediate wedding/events party. There is also a small patch of hard standing on the way to the Woodland this is mostly used for contractors and staff. If you decide to have a coach it is advised to keep the hard standing clear as it is used as a turning circle. Subject to weather conditions it may be possible to provide extra parking but this could be subject to charges. We recommend restricting access by cars. Please ensure you have Ushers on hand to marshal the car parking. Signage to the different areas is recommended.

Can I use the Ice Pond?

No, this is a SSSI site.

Can we have a camp fire?

Yes, but only in the designated area. You are required to comply with all Health & Safety Regulations, have adequate fire safety appliances, have completed the necessary risk assessments and have the relevant insurance. One load of firewood is provided.

Can I camp on site?

Yes. Camping is allowed in the designated area. Your services fee includes the hire of 10 bell tents. No campfires are allowed in the camping area.

Are there toilets and showers?

Yes, there are three compost toilets and a urinal. You may wish to hire your own self-contained toilets or an accessible toilet. There are 3 electric showers.

Will we have exclusive use of the folly?

Yes. The Folly is an inclusive facility within the woodland wedding package.

Who is responsible for Contractors?

You are responsible for all Contractors that you employ on site, including giving access to and from the site and making sure all the gates around the estate and The Secret Walled Garden are closed after access. Please ensure that all your Contractors adhere to all current Health & Safety Regulations and they are fully insured, including public liability. We strongly recommend using Wasing's authorised suppliers when any electrical equipment is involved e.g. bands and DJ's, fairy lights and up-lighters etc. All contractors, including friends and family, using electrical equipment at Wasing must have public liability insurance (minimum £5 million) and all appliances must be PAT tested. Wasing will require a copy of your contractor's public liability when not using Wasing's authorised suppliers. All suppliers using a drone must have and will need to provide the venue with a copy of the drone pilot's Civil Aviation Authority (CAA) permission and commercial drone insurance and/or public liability

Do I have to use your authorised suppliers?

No, apart from the marquee companies on our authorised suppliers list as they know and understand the logistics of the site. If you would prefer a different style of marquee please contact Stunning Tents or Ten by Fifteen and they will advise if they are able to outsource this particular style and manage the contract.

Within the services fee, some structures are included and these are listed on the price list.

Do I need insurance?

We strongly recommend that event insurance is taken out. Some household policies may cover certain points but please read and check this thoroughly. Wasing will require a copy of your Insurance.

Please note:

- a) Wasing can sue you e.g. for damage
- b) Your guests can sue you e.g. for public liability
- c) Make your suppliers liable so you can sue them if necessary

Do I need a Temporary Event Notice?

This depends on the nature of the event, if you are selling alcohol from a bar to your guests you will require a Temporary Event Notice and alcohol license however if you are supplying alcohol for free you do not require either.

Do I need a license for alcohol?

If you have a bar at your event and you are selling alcohol then in addition to the Temporary Event Notice you will require at least 1 person who holds a personal alcohol license to run the bar. Most companies offering mobile bar facilities have this license but please check with them.

Do we need to pay a damage deposit for the Venue and is this refundable?

Yes a damage deposit is required. We take a deposit of £500 which can be on a credit card, prior to the start date of your Contract period. Subject to satisfactory completion of the Contract this will be refunded within 7 to 10 days of the end of the Contract period. A separate damage deposit is required for the Bothy.

Are there rubbish bins on site?

Yes, there are large recycling and general waste skip bins. It is your responsibility to ensure all rubbish is removed from the venue and placed in the correct receptacle. Any rubbish left on site by yourselves or contractors will be covered by your damage deposit.

What entrance do lorries and delivery vehicles use?

They use the wooden gate opposite Lower Farm, the 'Lower Park Gate'.

What entrance do guests use?

Guests use 'Lower Park Gate'. This will be clearly signed by a double sided sign on the telegraph pole opposite 'Lower Park Gate'. The Wasing Park entrance has a No Entry Sign, please make your guests aware of this to avoid them going to the wrong wedding.

Can we use the Bothy?

It is entirely up to the hirer as to whether they want to stay overnight, Check in is from 10:30am and Check out is 3pm. Prior to your arrival at the Bothy, we will take your debit / credit card details so that we can take a pre-authorized damage deposit of £100 from you in respect of any damage at the Accommodation during your Booking. This will be refunded within 7 to 10 days after your stay.

Do you have special rates with local hotels?

We have a list of local hotels ranging from pubs offering accommodation and then going across the board with hotels listed up to and including the 5 star in Newbury. However, we do not inspect these premises or recommend them.

Does the venue have a license to hold civil ceremonies?

Yes, the Folly at the Walled Garden. Elsewhere you can only have a blessing or a secular ceremony.

For civil ceremonies, who will contact the registrar?

For a civil ceremony, the law stipulates that you must make your booking with the Local Registrar who can be contacted on 01635 279230. Please bear in mind that a booking at Wasing does not imply a booking with the Registrar and that a third party cannot make a booking on your behalf. Please contact the Registrar during your provisional booking period to book your civil ceremony date.

Can I use confetti?

Yes, but it needs to be fresh or dried flower petal only.

Can I have fireworks?

We do not allow any fireworks or Chinese lanterns because of the surrounding woodland and livestock on the estate and out of respect to our neighbours.

Can I have straw bales?

We do not allow them at the Folly for your ceremony at the Walled Garden. We provide straw bale seating for up to 100 guests in the woodland. Any extra bales will be charged for.

What are the regulations on the kitchen?

The kitchen needs to be fully cleaned prior to handing back to Wasing, including all appliances, sinks, basin, work stations, floor etc. Wasing do not supply refrigeration so you will need to hire in a fridge trailer or similar. The oven and hobs are run off Calor gas and this is included within the services fee. There is hot water in the wash up area. All remaining ingredients/food must be removed or disposed of at the end of the tenancy, failure to do this will result in a charge.